

HELMDON PARISH COUNCIL

All Councillors are summoned to an Ordinary Meeting of Helmdon Parish Council to be held in the Reading Room, Church Street, Helmdon on Wednesday 23 March 2011 commencing at 7.30 pm.

Members of the public and Press are invited to attend both meetings and to participate in the Open Forum

1. Apologies for Absence
2. Approval and Signature of the Minutes for the Extra Ordinary Meeting held on 15th December 2010 and the Ordinary Meeting of 26th January 2011.
3. Matters Arising from the Minutes of 15th December 2010 and 26th January 2011
4. Open Forum
5. Finance
 - a) Financial statement
 - b) Bills for Payment
 - c) Payments Received
 - d) To receive documentation from NCC regarding the school field licence including
 - i) revised licence for signature
 - ii) proposal regarding legal expenses
 - e) To note reason for increase to council tax despite decrease in precept
 - f) Update from Cllr Coatsworth regarding high interest accounts
 - g) Annual review of system of internal control and the effectiveness of internal audit including 3 yearly review of Terms of Reference
6. Planning:
 - a) To receive decisions of Planning committee on applications since 26/01/11
 - b) To review documentation from SNC on revised delegation scheme for Planning Applications
7. Correspondence Review
8. Talkabout - To receive update on the vacant editor position
9. Reading Room Project Update
10. 2011 elections
 - a) attracting new candidates and promoting the election
 - b) to resolve process for the publication of hustings document
11. Risk Assessment - To review the significant risks to achieving the council's objectives and the adequacy of the arrangements to manage those risks
12. Health and Safety
 - a) To receive completed Inspections Reports
 - b) To address any other Health and Safety Issues
13. Allotments issues
14. To receive update on Village of the Year Competition Entry – Cllr Coatsworth
15. Highways Issues
 - a) Traffic lights on Station Road bridge – update from meeting with MGWSP
 - b) To consider proposal for cycle path to Brackley
16. To receive update from PPMG regarding Parish Plan Refresh
17. Quality Status Application – update on progress to date and action plan for 2011
18. Councillors' Questions

Signed _____

Dated _____

Liz Hart, Parish Clerk
Station House, Station Road, Helmdon, NN13 5QS