

## HELMDON PARISH COUNCIL

### Draft Minutes of the Ordinary meeting of Helmdon Parish Council held on Monday 16<sup>th</sup> May 2011 in the Reading Room, Church Street, Helmdon at 8 pm

**Present:** Councillors Barnes, Burns, Duncombe, England, Simpson, Adhemar, Coatsworth, Moody  
Parish Clerk: Liz Hart

3 members of the public were present.

#### Action

#### 1 Apologies

Cllr Earl had sent apologies due to work commitments; these were accepted by the meeting.

#### 2 Approval and Signature of the Minutes for the Ordinary Meeting of 23<sup>rd</sup> March 2011.

Cllr Barnes proposed, seconded by Cllr Duncombe that the Ordinary Meeting Minutes of 23<sup>rd</sup> March be approved. All were in favour and Cllr Burns signed the Minutes.

#### 3 Matters Arising from the Minutes of 23<sup>rd</sup> March 2011

Cllr Barnes had heard no more from the EA. The Clerk was asked to contact members of the Flooding Group to ask if they would like another meeting arranged.

Parish Online– Cllr Barnes was dealing with this.

It was noted that the stones on the verge in Church Street had been removed.

The Clerk was asked to invite Robin Digby to the July meeting of the PC.

#### 4 Open Forum

It was noted that there have been several near misses where a car is parked at the bottom of Church Street.

It was commented that it was sad that there seemed to be a lack of democracy regarding Town/Parish Council elections with only one contested election (Brackley East) being held.

The transport consultation debate headed by NCC was mentioned. Cllr Barnes highlighted the correspondence received from Weston and Syresham; this would be looked at by the PPMG.

It was commented that the timing of the PC meetings meant that some groups always missed the Parish Meeting.

Wind Farm Application – the date for the Development Control Meeting was 9<sup>th</sup> June.

#### 5 Finance

##### a) Financial statement

The Clerk asked for this item to be carried forward as the spreadsheet did not show the latest figures.

**b) Bills for payment**

*Cllr Moody declared a personal and prejudicial interest in the bill for NCALC.*

Cllr Coatsworth proposed, seconded by Cllr Barnes that the insurance quote for 1231.42 (chq 500213) be accepted as this was for a 16 month policy. All were in favour.

Cllr Adhemar proposed, seconded by Cllr England that the accounts below be paid. All were in favour.

<b>Accounts Payable</b>	NET	VAT	GROSS	Cheque
NCALC (Membership and Internal Audit)	327.80	0.00	327.80	500209
Brown and Barden	121.43	24.79	145.72	500210
Clerk's Wages (March and April)	425.64	0.00	425.64	500211
Reading Room	82.50	0.00	82.50	500212
Came and Company (Insurance)	1231.42 (Or 1169.85)	0.00	1231.42 (Or 11.69.85)	500213
EON	151.41	7.57	158.98	500214
EON UK Energy Services	104.11	20.82	124.93	500215

**c) Payments Received**

These were noted:

Interest (Apr)	2.81
Precept	5344.00
Interest (May)	3.17

6

**Planning:****a) To receive decisions of Planning committee on applications since 23/03/11**

The following were noted:

**Application number: S/2011/0246/FUL**

**Location: Helmdon Baptist Church Wappenham Road Helmdon**

**Proposal: Proposed demolition of the existing Baptist Church to facilitate the construction of 2 x 2 bedroom dwellings (unit 2 being attached to the adjacent curtilage listed barn) with associated on site parking, hard and soft landscaping and biodiversity enhancements.**

The Committee supported the application whilst making the following observations: The Parish Council would query whether the parking provision is sufficient given that properties opposite have no off road parking.

**Application number: S/2011/0247/LBC**

**Location: Helmdon Baptist Church Wappenham Road Helmdon**

**Proposal: Proposed demolition of the existing Baptist Church to facilitate the construction of 2 x 2 bedroom dwellings (unit 2 being attached to the adjacent curtilage listed barn) with associated on site parking, hard and soft landscaping and biodiversity enhancements.**

The Committee supported the application whilst making the following observations: The Parish Council would query whether the parking provision is sufficient given that properties opposite have no off road parking

**Application number: S/2011/0308/FUL**

**Location: Redlands House Welsh Lane Helmdon**

**Proposal: Two storey side and rear extensions, entrance porch**

It was resolved to object to this proposal as it contravened Planning Policy H17.

*Cllr Burns declared a prejudicial interest in the following application and left the meeting.*

**Application number: S/2010/0995/MAO**

**Location: Land at Radstone Fields Brackley**

**Proposal: An urban extension comprising 1000 new homes, including highway access arrangements from Halse Road and Radstone Road, local centre including community hall with uses within A1 - A5 inclusive (up to 1000 square metres), a site for a new primary school**

**Re-consultation on additional documentation**

It was resolved to make no further comments on this application; comments from 15th Sept 2010 meeting still stood as valid.

**Application number: S/2011/0403/FUL**

**Location: 38 Wappenham Road Helmdon**

**Proposal: Single and two storey rear extension**

It was resolved to support the application.

**Application number: S/2011/0427/FUL**

**Location: 57 Church Street Helmdon**

**Proposal: Proposed rear extension, front porch canopy, storage container & play equipment**

It was resolved to support the application with the following comments:

The Parish Council would emphasise the importance of ensuring that the container is suitably camouflaged.

**Application number: S/2011/0437/FUL**

**Location: Old Park Farm Astwell**  
**Proposal: Installation of three roof lights**

It was resolved to support the application.

***Cllr Duncombe declared a prejudicial interest in the following application and left the meeting.***

**Application number: S/2011/0447/FUL**  
**Location: Field View House 2 Field Way Helmdon**  
**Proposal: Extension to existing stable block**

It was resolved to support the application.

**b) To receive update on Affordable Housing development**

The Clerk clarified that there had been an issue marking out the site; she was asked to clarify the situation with Susan Bland.

**Clerk**

**c) To receive update on recent decisions and outstanding applications**

The Clerk clarified which applications had been decided.

There was to be a site visit regarding the Radstone Fields application; Cllr Burns declared a prejudicial interest in this application. It was commented by Cllr Barnes that as the views of the Parish Council had been submitted, there was no need to attend.

The Clerk informed the Councillors that HSGWAG had enquired about the Parish Council funding some of the expert witnesses with funds being raised by HSGWAG. This was not thought to be appropriate.

**7 Correspondence Review**

Correspondence as listed in Appendix A was reviewed.

Cllr Moody confirmed that NCALC would be doing a report on why the elections were poorly supported with regard candidate numbers.

**Clerk**

Cllr Barnes would respond to Syresham regarding the Transport cuts.

**Cllr Barnes**

Jubilee Celebrations – item to be put on the agenda by the Clerk for future meetings to allow a Working Party to be formed. Clerk to inform Will Adams of this.

**Clerk**

No response regarding Police request for funding.

**8 To consider response to NCC Transport Consultation**

It was resolved that the Clerk should respond to Trevor George informing him that the PPMG would be carrying the issue forward.

**Clerk**

**9 Talkabout - To receive update on the vacant editor position**

Cllr England clarified that although he had expressed an interest in seeing what was involved, he had not confirmed that he would be taking on the role.

Cllr Moody commented that ideally Talkabout should be forward facing, advertising future events rather than reporting on those which had taking place six months previously. To satisfy Quality Council requirements it needed to be published quarterly and would therefore need to be shorter more concise.

Cllr Burns clarified that Talkabout in its original form had been sponsored by the Parish Council

but that under the editorship of Richard Wray it had been more self controlling.

Cllr Barnes suggested that the budget would need to be amended to take account of publishing four issues rather than two.

Cllr Coatsworth commented on how frustrating he had found sorting out the copy for the advertising.

#### **10 Reading Room Project Update**

All relevant comments had been made under the AGM report.

#### **11 Annual Parish Meeting – to review the 2011 meeting and consider format for future ones**

It was commented that the format, whilst originally successful, had now become restrictive and meant that the meeting was too long. It also clashed every year with the Mother's Union meeting. It was resolved to form a Working Party at the September meeting to ensure that the next meeting was more sociable and interesting for all.

**Clerk**

#### **12 To set the date for the first Finance meeting to review grant applications, sign off Accounts and make recommendations regarding insurances**

It was resolved to hold this meeting on Tuesday 7<sup>th</sup> June at 7:30pm.

**Clerk**

#### **13 To consider requirement for a June meeting and review frequency of future meetings**

Cllr Moody proposed holding meetings each month except for August and December. Cllr Burns considered that ad hoc meetings were necessary were a better solution. It was resolved to re-consider the issue in six months' time. Clerk to put on Agenda for November.

**Clerk**

#### **14 To adopt the Helmdon Parish Plan Action Plan**

Cllr Moody proposed seconded by Cllr Coatsworth that the Parish Council adopt the plan as circulated. All were in favour.

#### **15 To receive update on the School Field licence**

The Clerk clarified that NCC had accepted the Parish Council's proposals regarding payment of the rent and the costings as previously agreed and a revised licence was now awaited.

#### **16 Footpaths- to consider claiming a new route due to prolonged use**

It was resolved to request the Paths Group to investigate the possibility of claiming a new footpath route.

**Cllr Barnes**

It was further resolved to request the Paths Group to formalise a permissive footpath agreement on the initial path which had now been extended.

**Cllr Barnes**

#### **17 Health and Safety**

##### **a) To receive completed Inspections Reports**

Carried forward in Cllr Earl's absence.

##### **a) To address any other Health and Safety Issues**

None.

**18 Allotment issues**

No issues to report.

**19 To receive update on Village of the Year Competition Entry – Cllr Coatsworth**

Cllr Coatsworth confirmed that the Judges' Visit would take place on Friday 10<sup>th</sup> June at 10:30am.

**20 Highways Issues****a) Traffic lights on Station Road bridge – update from meeting with MGWSP**

Cllr Barnes confirmed that he intended to draft a letter regarding the proposed works to MGWSP.

**b) To address any other Health and Safety Issues**

The Clerk was asked to request via Street Doctor that the hedge on Station Road be trimmed to improve visibility when approaching the traffic lights.

**21 Councillors' Questions**

None.

**Clerk**

The meeting closed at 9.40 pm

## Appendix A - Correspondence Received – 22<sup>nd</sup> March – 14<sup>th</sup> May 2011

### South Northamptonshire Council

- Weekly Planning Application listings
- Planning Applications:
  - S/2011/0308/FUL - Redlands House Welsh Lane Helmdon -Two storey side and rear extensions, entrance porch – plans, amended planning statement and subsequent refusal notice
  - S/2010/0995/MAO - Land at Radstone Fields Brackley - An urban extension comprising 1000 new homes, including highway access arrangements from Halse Road and Radstone Road, local centre including community hall with uses within A1 - A5 inclusive (up to 1000 square metres), a site for a new primary school- re-consultation on additional documentation – notice of site visit, cancellation of site visit, development control committee date (19<sup>th</sup> May)
  - S/2011/0403/FUL - 38 Wappenham Road Helmdon - Single and two storey rear extension- plans
  - S/2011/0427/FUL - 57 Church Street Helmdon - Proposed rear extension, front porch canopy, storage container & play equipment -plans
  - S/2010/0437/FUL - Old Park Farm Astwell - Installation of three roof lights - plans
  - S/2010/0447/FUL - Field View House 2 Field Way Helmdon - Extension to existing stable block - plans
- District and parish elections – list of candidates and subsequent list of elected Councillors, elections notices, memo from Jean Morgan on encouraging participation, declarations of acceptance of office forms, register of interests forms
- Michael Warren – report from Land Use Consultants on Spring Ridge Wind Farm Proposal, details on additional masts for Bat Surveys, details of development Control Committee Meeting on 9<sup>th</sup> June
- Details on HS2 Consultation – end date for response to SNC – 31<sup>st</sup> May, end date for response to DfT 29<sup>th</sup> July 2011 , roadshow in Brackley Leisure Centre on 27<sup>th</sup>/28<sup>th</sup> May – 9.00am – 5.00pm
- Correspondence regarding the planning delegation scheme

### Northamptonshire County Council

- Further correspondence regarding the Playing Field – on *Agenda*

### NCALC

- Survey on Elections regarding poor number of candidates standing and why this could be
- Details of NALC conference “Communities in Action - Delivering more for local people”
- Annual Meeting – Q and A on procedure
- Update March/April
- The Good Councillor’s Guide

- Training Guide 2011
- 2011/12 – Subscription Pack

### **Miscellaneous**

- Paul Featherstone – details of Wappenham Community Shop Steering Group – survey
- Terence Howse – details of costings for anti HS2 signs
- HS2 – details of seminar in Northampton 13<sup>th</sup> May
- Syresham PC – query on Parish's reaction to proposed Transport cuts
- Chris Thorpe- notice that allotment pump was broken
- National Association of Youth Clubs – funding details
- Grant application forms from various village groups for review at next Finance and PC meeting
- Came and Company Insurance Renewal Forms
- Information on Real Nappy week
- Notice that RoSPA inspection will take place in June
- Clerks and Councils Direct
- HMRC – budget information, 2011-12 – Monthly payment book
- Will Adams – enquiring of arrangements for the Diamond Jubilee 2012
- BDO – Annual Return pack
- Countryside Voice – CPRE magazine – Spring 2011
- CPRE – Membership Welcome Pack
- South Northants Homes – works briefing paper
- IAC – promotional literature for internal audit services
- Northamptonshire ACRE – invite to the 2011 South Northants Forum on 17<sup>th</sup> June at SNC
- Police request for donation of £10 to support NW
- Weston and Weedon PC – request to Cllrs to consider a villages run voluntary service to replace the Northampton to Banbury bus service

### **Accounts received**

- Came and Company Insurance – quotes for 2 options – see bills for payment
- Brown and Barden – invoice 3318 – £121.43 + 24.29 VAT = £145.72
- Reading Room - £82:50
- EON – 151.41 + 7.57 VAT =£158.98
- EON UK Energy Services – 104.11 + 20.82 VAT =£124.93
- NCALC – Subscription - £187.49
- NCALC – Internal Audit- £140.31